



**2024 EVENT AND PROJECT  
SPONSORSHIP PROGRAM**

**APPLICATION**

**Please submit applications by Monday, April 1, 2024**

Email to: [Karen@revitalizingwaterbury.org](mailto:Karen@revitalizingwaterbury.org)

or

Mail to: Revitalizing Waterbury, PO Box 473, Waterbury, VT 05676

Questions? Call 802-793-6029

## OUR MISSION

*Revitalizing Waterbury's mission is to preserve, promote and enhance the economic, historic and social vitality of Waterbury, Vermont for residents, businesses and visitors. RW strives to create and maintain a vibrant community that is inviting, safe, economically sound, lively, and livable*

### Equality, Diversity and Inclusion (EDI) Statement

*We commit to help build Waterbury as a place that is welcoming and accessible, where people are truly supportive and encouraging of each other, where differences are valued and embraced, and all voices are included.*

Revitalizing Waterbury's Event and Project Sponsorship Program supports Waterbury's community by providing financial grants and sponsorships to local organizations seeking to conduct events or projects that will help to fulfill RW's mission. **Grants are intended to support projects/events that will happen by April 2025.**

This program will fund projects that:

- support RW's mission
- support RW's EDI Statement
- connect people with each other in meaningful ways
- provide opportunities for positive social interaction

We will not fund:

- projects that do not relate back to RW's mission or support RW's EDI Statement
- capital campaigns
- events and performances that do not have any component of audience or community engagement
- individuals
- expenses that have already been incurred
- projects with religious instruction
- indirect expenses

Applications will be reviewed by RW's Executive Director for complete information prior to review by Revitalizing Waterbury's Board of Directors.

Applications are accepted from any organization conducting an event or project taking place in Waterbury. You can apply using the form attached or online at: <https://forms.gle/rNgXeMLYvrBd5Jz89>

The deadline for submission is Monday, April 1, 2024. Grant awards will be announced by Friday, April 12, 2024.

***If you are awarded a grant, you are required to:***

- Arrange to pick up your check and get a photo taken.
- Enter your event or project on the Discover Waterbury online event calendar (<https://revitalizingwaterbury.org/add-event>)
- Represent RW's logo at the appropriate sponsorship level that you use for your event or project.
- Mention RW's support when applicable. For example, during/at the project/event, marketing efforts via social media, website and any printed advertising.

# APPLICATION

Event or Project Name: \_\_\_\_\_

Event or Project Dates: \_\_\_\_\_

## CONTACT INFORMATION

Contact Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Event/Organization Website: \_\_\_\_\_

Marketing/PR Contact: \_\_\_\_\_

## **EVENT /PROJECT DESCRIPTION AND BUDGET**

Event or project description (include goals, audience, anticipated number or participants/attendees):

How do you plan to engage the community?

Is this something that people from out of town might attend?

Are there other organizations that are supporting this event/project?

If this is not a first-time project/event, describe the past results and lessons learned:

How does the event or project relate to RW's mission?

Does this project/event support RW's EDI Statement?

Amount Requested (maximum \$500): \_\_\_\_\_

Event/Project Champion (if applicant/organization is not from Waterbury, who is championing this project in our community and why):

Event/Project Budget and Narrative. Please explain all sources of funding to date and other funding sources you have applied for.