



Axel's Frame Shop & Gallery

Job Description: Custom Frame Builder

The Need

Axel's Frame Shop and Gallery is hiring a picture framer - with a primary focus on custom frame building. We are looking for a person who enjoys working with their hands and is interested in woodworking and fabrication to add to our team of craftspeople. Although general woodworking knowledge is encouraged, we are willing to train the right individual. This is a part-time position with the opportunity for growth in hours, wage and responsibilities.

Responsibilities

- Cutting & assembling wooden picture frames using manual, electronic and pneumatic tools
- Ensuring quality control on all products
- Receiving of incoming goods
- Fabricating custom picture frames
- Managing day to day work flow ensuring order are fulfilled according to due date
- Maintain open, honest and respectful communication with supervisor and co-workers.

Skills Required

- General hand tool knowledge
- Ability to read a tape measure to 1/16"
- Power tool knowledge (table saw, miter, circular saw)
- Problem Solving
- Detail Orientated and Organized
- Great Eyesight and Hand-eye coordination

Qualifications Include

- Basic computer skills
- Ability to take direction
- Enjoys a daily challenge



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- Has strong, steady hands
- Enjoys making things with their hands
- Can do basic math and solve fractions
- Regular bending, lifting, carrying, reaching and stretching
- Ability to move throughout the store
- Ability to remain standing for long periods of time
- Lifting heavy (no greater than 50 lbs) boxes and frames and accessing high shelves by ladder or similar equipment

Benefits

- (7) Paid Holidays annually, including your birthday!
- Health Savings Account dispersed June 1 and Dec 1 of each year
 - \$2,000/yr for Full-time employees
 - \$1,000/yr for Part-time employees (at least 15 hrs/week)
- Shorter work week than typical (Full-time to us means 35 hrs/week)
- Simple IRA contribution - 3% match once eligibility requirements are met

Growth Opportunity

For the right candidate this could lead to a Full-time position and increased pay and responsibilities that would include the fitting of frames with glass, art, etc.

Pay Rate

\$16/hour

Schedule

Flexible, 15-20 hours/week

Once trained, can set their own work schedule